

C103: DEMO OF OHSAS: 18001-2007 AWARENESS TRAINING PRESENTATION KIT Price 190 USD

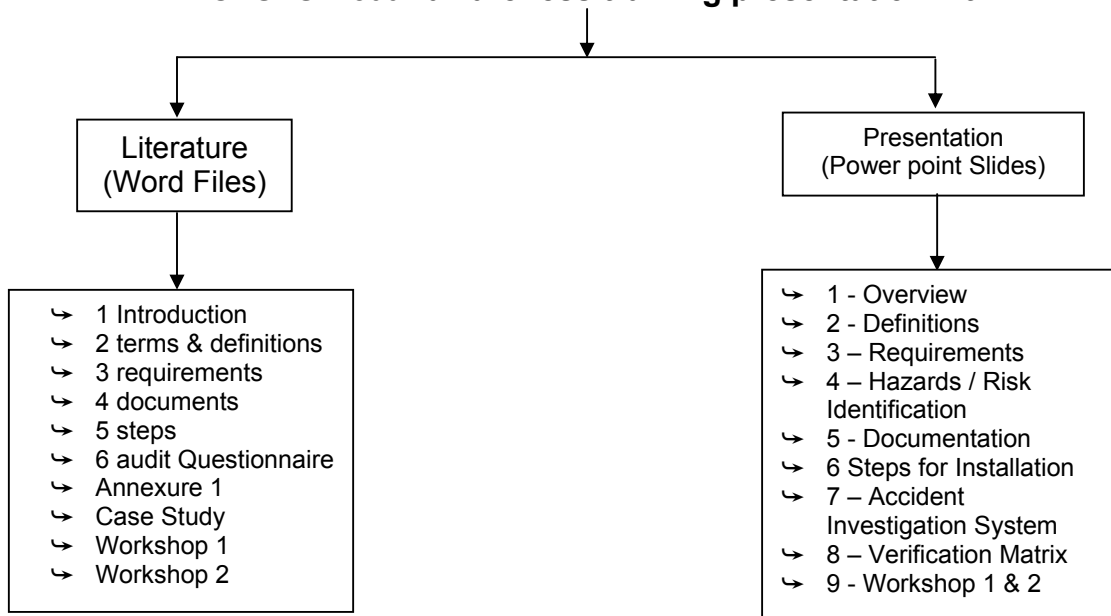
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Chapter-1.0 CONTENTS OF OHSAS: 18001-2007 AWARENESS TRAINING PRESENTATION KIT

No of Slides: 155

A. The entire presentation kit has 2 main directories as below.

OHSAS: 18001 awareness training presentation kit



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Part 1:- Topic wise number of slides

Sr. No	Title of Slides	No of Slide
1.	Overview	14.
2.	Key Terminology	06.
3.	OHSAS : 18001 – 2007 Requirements	65.
4.	Hazard / Risk identification	20.
5.	Documentation	11.
6.	Steps for OHSAS : 18001 Installation	07.
7.	Accident Investigation System	14.
8.	Verification Matrix	11.
9.	Workshop 1 & 2	07.
Total No. of Slides		155

Part: 1 Presentation: -

Under this directory further files are made in power point presentation as per the chapter listed below.

- Topic wise Power Point presentation in 9 modules as listed below.

1. Overview of OHSAS: 18001

It covers what, why and how for OHSAS: 18001. It also includes benefits of OHSAS: 18001 and guidelines for various OHSAS: 18001 standards. Also summary for OHSAS: 18001

2. Key Terminology

It covers Key Terminology and definitions based on OHSAS 18001 standard.

3. OHSAS: 18001-2007 Requirements

It covers all OHSAS: 18001 Requirements like Environmental Policy, Aspect / Risk Identification, ROR, Common HSE Aspects,. Objectives, Emergency Plan, Implementation and Operation, Documentation, Infrastructure and resource, Checking and Monitoring, Audits, Records, Input-Output of Management Review etc.

4. Hazard / Risk Identification

It covers environment Risk Identification, Common health and safety Hazards, Physical, Chemical, Biological, Common control method, evaluation

5. OHSAS: 18001 Documentation

It covers need of documents, definition and 4-tier documentation structure. It also covers list of all documents, Procedures and records required as per OHSAS: 18001 standard.

6. OHSAS: 18001 Implementation steps

It covers OHSAS: 18001 Installation requirements, steps, department wise implementation methodology, Top 10 conformity's and OHSAS: 18001 is not for those etc.

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7. Accident / Incident Investigation System

It covers accident investigation system, Procedure for Accident Investigation, Responsibility, and Analysis etc.

8. Verification Matrix

It covers Verification Matrix, Physical Inspection Tour, Facilities, and Materials and gives detail guidelines for audit during visit of site

9. Workshops 1 & 2 and Case Study - 1

It covers OHSAS: 18001 System Questionnaire to check effectiveness of training.

Part: B Literature: -

This topic covers write up for the ready reference to the participants for understanding and reading.

It is given in word. You may also use it for further reading and circulations within audience.

Chapter No.

SECTION

1. Introduction to OHSAS: 18001 system
2. OHSAS 18001 Terms and Definition
3. Summary of OHSAS Management system Elements
4. Documentation for OHSAS: 18001
5. Steps for OHSAS: 18001 installation
6. OHSAS; 18001 Audit Questionnaire
7. Annex - 1 Correspondence between OHSAS: 18001, ISO: 14001 & ISO: 9001.

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Chapter-2.0 ABOUT COMPANY

Global manager group is a progressive company and promoted by a group of qualified engineers and management graduates having rich experience of 20 years in ISO consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far we had **more than 900 clients in more than 35 countries. Our ready made training and editable document kit helps the client in making their documents easy and make them complying to related ISO standard faster.**

1. Our promoters and engineers have experience of **more than 900 companies** globally for management training, ISO series consultancy. We had clients **in more than 35 countries.**
2. Highly qualified 40 team members (M.B.A., Degree engineers) and owner is having rich professional experience (since 1991).
3. We have 100% success rate for ISO series certification of our clients from reputed certifying body and branded image and leading name in the market.
4. Suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products gives payback within 2 months against our cost.
5. So far more than 50000 employees are trained by us in ISO series certification.
6. We had spent more than 60000 man-days (170 man years) in preparing ISO documents and training slides.

Global Manager Group is committed for:

1. Personal involvement & commitment from first day
2. Optimum charges
3. Professional approach
4. Hard work and update the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. To establish strong internal control with the help of system and use of the latest management techniques

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Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware: -

- Our presentation kit can be better performed with the help of P3 and above computers with a minimum 10 GB hard disk space.
- For better visual impact of the power point presentation you may keep the setting of colour image at high colour.

B. Software used in presentation kit

- Hand-outs written in word 98 and window 2000 and Presentation made in Power point programs You are therefore required to have office 2000 or above with word 98 and power point

3.2 Features of Presentation kit: -

- It will save much time in typing and preparation of presentation alone.
- Easily customized by you to add audio clips in the local language etc to prepare presentation for any other groups.
- Written in Plain English
- Good guide for training of all the group members for OHSAS: 18001 awareness implementation.
- User-friendly and easy to learn.
- Developed under the guidance of experienced experts.

C 103

SAMPLE - SLIDES PART 2

OHSAS:18001-2007

Awareness

Product Code: C103

Price: 190 USD

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OHSAS SYSTEM

- Must be based on control of causes, not accident reactive
- Must address all management elements of control for occupation, health and safety management
- Must address normal / abnormal / emergency conditions
- Must have measurable parameters
- Must be goal driven
- Must be relevant to hazards and risks. The essence of risk management is to avoid high risks, manage medium risks and live with low risks
- Must involve all
- Must promote continual improvement

IMMEDIATE CAUSES OF OH&S HAZARDS

- ✧ Inadequate guards
- ✧ Inadequate personnel & protective equipment
- ✧ Effective tool / equipment
- ✧ Congestion
- ✧ Inadequate warning system
- ✧ Inadequate ventilation
- ✧ Inadequate illumination

- ✧ Failure to warn
- ✧ Failure to obey rules
- ✧ Failure to follow procedure
- ✧ No / remove PPE
- ✧ Remove safety device
- ✧ Wrong personal habit
- ✧ Mischief / horseplay

COMMON HEALTH & SAFETY HAZARDS

- **Whalnosser**
- **(Water, health, air, land, noise, scrap, energy, resources)**
- **Material and energy balance**
- **(Fugitive emission, releases, distillation loss spillages, handling loss, vacuum loss)**
- **Scrap yard and back yard - waste management**
- **Indirect aspects - packing disposal, product Ica**

STRUCTURE OF STANDARDS

ISO 14001 standard

- 4.2 Environment policy
- 4.3 Planning
- 4.4 Implementation & operation
- 4.5 Checking & corrective action
- 4.6 Management review

OHSAS 18001 Standard

- 4.2 OHSAS policy
- 4.3 Planning
- 4.4 Implementation & operation
- 4.5 Checking & corrective action
- 4.6 Management review

LIST OF RECORDS

- Register of hazards / risks
- Legislation and compliance
- Complaints and interested party concerns
- Management program reviews
- Accident / incident investigations
- Monitoring / measurement
- Calibration & maintenance

IMPLEMENTATION METHODOLOGY

- ★ Identify all legal requirements, consent, limits, etc.
- ★ Appoint a management representative
- ★ Carry out preliminary review
- ★ Awareness training
- ★ Determine hazards and risks
- ★ Frame OH&S policy
- ★ Prepare documents, procedures and work instructions
- ★ Set objectives and targets
- ★ Develop action plan for the selected risk and document it
- ★ Implementation and record maintenance
- ★ Internal OH&S audits
- ★ Management reviews

PROCEDURE FOR ACCIDENT INVESTIGATION

Procedure to address:

- Kind of accidents to be reported
- Define major accident, high potential accident and high potential incident/near miss accident
- When and how events should be reported and investigated
- Who is responsible for conducting and participating in the accident/ incident investigation
- Who is employee representative involved in conducting accident/ incident investigation
- Who will liaise with external agency/ government functionary conducting accident/ incident investigation

VERIFICATION MATRIX

PHYSICAL INSPECTION TOUR

Q.NO.	Characteristics
1. General workplace condition a. Floors [walking and working surface]	<ul style="list-style-type: none">Σ Clean, orderly and sanitary condition;Σ Drainage maintained;Σ Free of slip, trip or fall hazards;Σ Free of protrusion, nails, etc.;Σ Openings covered or barricaded;Σ Load limits painted on upper floors.
b. Aisles and passageways:	<ul style="list-style-type: none">Σ Aisles marked;Σ Clear and unobstructed;Σ At least 28" wide or as prescribed;Σ Sufficient width for all normal movements.

PETER DRUCKER SAYS

**“The first duty of business is to survive,
and the guiding principles
of business economics is not the
maximization of profit, but is the
avoidance of loss”**

**Loss can be avoided by reducing rework,
reprocess and accidents
and implementing
HSE, management system**

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Chapter-4.0 BENEFITS OF USING OUR PRESENTATION KIT

- By using these slides, you can save a lot of your precious time while preparing the OHSAS: 18001-2007 awareness training course materials for in-house training programs.
- To provide you with the Presentation Materials and hand-outs that you need for an effective presentation on OHSAS: 18001-2007 awareness training, what it is, and what it requires
- Present the basics of OHSAS: 18001-2007 awareness training to Management or other groups
- To deliver OHSAS: 18001-2007 awareness training in a group, using a PowerPoint presentation
- Take care for all the section and sub sections of OHSAS: 18001-2007 awareness training and give better understanding at all the levels during OHSAS: 18001-2007 awareness training implementation and sharpen the awareness of OHSAS: 18001-2007 awareness training requirements for all employees within organization.

BUY

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